

Lake Minterwood Beach Club
Highlights of the Board of Trustees Meeting on
June 21, 2017

Meeting: The regular meeting of the LMBC board of trustees was called to order by President Robin Harvey at 7:03 pm at Key Center Library. Others present were trustees John Baxter, Rita Cornella, David Dowling, Ellie Klauminzer, Robyn McGilvrey, Don Thomson and Barbara Temple-Thurston.

Absent: Chris Hogeberg

Guests present: None.

MOTION: (Ellie Klauminzer proposed): The board will institute a guideline allotting all invited guests 15 minutes to speak at the beginning of the meeting. Approved unanimously.

Meeting Adjourned at 9:01pm.

Minutes: Minutes of the May 17th, 2017 Minterwood Beach Club meeting were approved unanimously.

Financial: John Baxter. See financial reports provided.

Financial status: Reviewed the Profit and Loss statement of August 1, 2016- June 21, 2017. Accepted.

The board reviewed expenditures since the May board meeting. Accepted.

The board reviewed the detailed breakdown of the Customer Balance summary. Report accepted.

Treasurer John Baxter will get feedback from Felice about current practice so board can ensure we institute a clear policy to ensure payments.

Correspondence: Rita Cornella.

Rita reported that she has filed the non-Profit Corporation Annual Report to WA State.

Board discussed Robin Harvey's proposal to join the Community Associations Institute (CAI) as it could be a helpful guide to our board when making certain decisions.

MOTION was proposed and seconded that the Board approves at least one board membership, pending further study of the details. Approved unanimously.

Committee Reports:

Architectural Control: Ellie Klauminzer. See report provided.

Four closed files — two for tree felling and two for house painting.

Three properties have sales pending, two on Minterwood Drive and one on 113th street.

Ellie will check on report of new fence (no ACC permit?). Apparently it is not on the correct property line.

Lake Management: Don Thomson. No report.

Don intends to do fecal coliform testing monthly in the summer, and wishes to test twice a year for phosphate contamination. He will also arrange for testing of water immediately after 4th July festivities. He will also inquire about invasiveness of the yellow irises and the long grass springing up along the perimeter of the lake.

Property: David Dowling.

David suggested creating a list of chores needed to maintain Minterwood property. The list is designed to call for volunteers to work on specific jobs. Board discussed this approach to maintenance which currently falls on just a few board members' shoulders, as well as other ways to ensure less onerous burden on the board. Board will explore the option of hiring out certain jobs. John will check Home Advisor about dock repair and painting the Beach House trim, while Ellie will check Mustard Seed.

MOTION (Don proposed): Board will use contracted labor to repair the dock as soon as possible, using at least three bids. Approved unanimously.

D. Security: Chris Hogeberg (absent). See traffic report emailed.

i) Pavilion vandalism: Robyn McGilvrey offered to visit with parents and children possibly implicated in vandalism. Don Thomson will accompany her.

ii) Traffic report tabled.

iii) House vacancy report. None.

E. Welcoming, Social Media: Robyn McGilvrey. No report.

i) Welcoming report: By the next board meeting Robyn will catch up and visit new tenants and owners not yet visited the last few months.

- ii) Social Media Happenings: Robyn commented on FB discussion of potential hate-crime vandalism scrawled on Minterwood property. She recommended that steps should be taken to de-escalate incidents. Rita will send out postcards reminding parents about parental responsibility for their children; she will quote the CC&Rs on that topic.
- iii) Social: Fishing derby was a success and well attended.

Old Business:

- A. **Master Calendar items:**
Community Garage sale coming up in July

New Business:

- A Events for August Picnic to be discussed at next meeting.
- B. **Next Board Meeting: Regular board meeting scheduled for 7pm on July 19th, 2017 at Key Center Library.**

Respectfully submitted:
Barbara Temple-Thurston
Recording Secretary