

LAKE MINTERWOOD BEACH CLUB
Board of Trustees Meeting Highlights
June 24, 2020
1:00pm

The meeting of the LMBC Board of Trustees was called to order by President Alanna Hartzell at 1:02pm at Lake Minterwood Park Pavilion. Others present were Trustees Rita Cornella, Gail Howe-Jennings, Gary Krancus, Judy Scott, Jim Thrasher, and Adam Lamecker.

Absent: John Baxter, Don Thomson

Guests: Jim Scott, William Wilkinson, John Hammerbacher

ANNOUNCEMENT: Due to COVID-19 pandemic Howe-Jennings shared the Proclamation By The Governor Amending Proclamation 20-05 – 20-51.3 expiring July 1, 2020 Community Associations Meetings and Late Fees. Annual meeting and late fees on dues will be reviewed for procedures. Email copies will be sent to all Board Members.

MINUTES: Via June 28, 2020 email correspondence the Board moved to approve the minutes for the meeting held May 22, 2020. Motion carried. **MOTION:** Gary Krancus moved that the Minutes of the May 22, 2020 be approved. Rita Cornella seconded.

FINANCIALS: Gary Krancus reported

May 21 - June 23, 2020 Financial Report

Balance Sheet

Total assets are \$143,459 which is 9% (\$12,171) better than last year.

Profit & Loss

Total income was \$78,612 which is 8% (\$5,528) better than last year. Expenses for the first 10 months of the fiscal year were \$45,963 which is 19% lower than last year primarily due to the high park maintenance last year. Net Income was \$32,648 this year versus \$16,083 last year.

Actuals vs. Budget

In the first 10 months the fiscal year we have spent only 63% of the budget. This is partially due to the lack of activity during the COVID-19 shut down. Excess funds will be carried over as capital reserves.

Check Details

Most checks written were for normal expenses.

A/R Aging Summary

Total owed is now \$29141 which is \$1363 less than in February. A re-payment plan and a cover letter have been written. Both will be forwarded for your review before they are sent out.

Gary Krancus reported the Annual dues statements for \$270 had been sent out June 15th.

Gary, Don and Gail briefly met together regarding capital reserve planning. A beginning draft of the list of real property for the HOA was distributed. Further progress pending development.

CORRESPONDENCE: Rita Cornella –

Post cards on postponement of Annual meeting had been sent out.

COMMITTEE REPORTS:

A. **Architectural Control: Gary Krancus**

Approved ACC Applications

Minterwood Drive

Repair/Replace roof. 5/21/2020

Repair & Re-roof house. Approved by Gary Krancus and Adam Lamecker on 6/3/2020

Remove dead Cherry tree in back yard. Approved by Gary Krancus and Rita Cornella on 6/15/2020

Remove large tree on side yard and extend existing fence along road to park. Approved by Gary Krancus and Rita Cornella on 6/15/2020

Remove 15 small, dead trees and limb up others. Approved by Gary Krancus and Gail Howe-Jennings on 6/18/2020

105th Street Ct

Remove 12 trees on South side of house. Small trees close to the fence are to remain. Approved by Gary Krancus and Alanna Hartzell on 5/26/2020

107th St Ct

Construct shade structure over existing patio. Approved by Gary Krancus and Rita Cornella on 5/27/2020

148th Ave

Re-roof and paint shed to match house. Approved by Gary Krancus and Rita Cornella on 5/27/2020

Re-roof house. Approved by Gary Krancus and Rita Cornella on 6/3/2020

Remove dead Cherry tree in back yard. Approved by Gary Krancus and Rita Cornella on 6/15/2020

B. Lake Management:

First fecal coliform result was great. 8 FC per 100 mls. Sample for June collected June 18th.

Gary reported spraying done on June 22nd was to kill noxious submerged weeds and algae. No bill yet received.

C. Property Management: –

Alanna reported new sign at North Shore Lake has a 5-year lifetime.

Alanna will get copies out to all Board members for review of Record Keeping 101 suggestions and HOA Responsibilities.

D. Security: –Discussion held on security concerns and a reminder to call 911 if something seen questionable.

E. Social, Welcoming, Social Media: Alanna Hartzell –

Fishing Derby cancelled and restrooms locked but the Pavilion is available for reserving. Individuals will be responsible for their own sanitizing and recommended reservations to be kept at least 24 hours apart.

F. Welcoming: Alanna Hartzell – No visits made to new owners due to pandemic.

OLD BUSINESS:

Annual Meeting, date: Postponed due to Governor Proclamation but will be reviewed.

Review calendar items:

Rita reported the Annual Nonprofit Report was completed on June 23rd.
July 17, 18 & 19 Community Garage Sale scheduled. Advertising will be done.
Late October schedule fish stocking #4.
August Community Picnic is not expected to be scheduled at this time.

NEW BUSINESS:

Board members to consider volunteering to be Recording Secretary.

ADJOURNMENT: The next regular Board of Trustees meeting will be Wednesday, July 15th at 1:00pm in the Park Pavilion. There being no further business before the Board, Gail Howe-Jennings made a motion to adjourn at 2:35pm; seconded by Rita Cornella. Motion carried unanimously.

Respectfully submitted,

Gail A Howe-Jennings, acting recording secretary