

**Lake Minterwood Beach Club
Highlights of the Board of Trustees Meeting
September 20, 2017**

Meeting: The regular meeting of the LMBC board of trustees was called to order by President Robin Harvey at 7:00 pm at Key Center Library. Others present were trustees John Baxter, Rita Cornella, Chris Hogeberg, Ellie Klauminzer, Robyn McGilvrey and Don Thomson. Absent: Barbara Temple-Thurston and James Bennett.

Meeting Adjourned at 9:17pm.

Guests present: RoxAnne Simon from Safe Streets; LMBC members Jennifer and Mark Peterson (to discuss security issues), Jessie Tallent & Mike Gofman (new residents), Scott Lester, Willow Grace and Alana Hartzell.

- RoxAnne Simon, who is a Community Mobilization Specialist with Safe Streets (Tacoma chapter), attended at the invitation of the Board to acquaint LMBC with how Safe Streets can assist with security issues (no charge for services). She distributed packets of materials about Safe Streets and informed us of their Awareness and Safety Training on October 14 from 9 am – 12 pm at Waypoint Church.
- Citizens Against Crime meeting will be held at the Fire Station in Key Center on Thursday, Sept. 21, at 7:00 pm.

Minutes: Minutes of the August 16, 2017 Minterwood Beach Club meeting were approved.

Financial: John Baxter..

- a) Financial status: Reviewed the Profit and Loss statement of August 1-Sept 20, 2017. Accepted.
- b) The board reviewed expenditures since the August board meeting. Don noted that there is no indication of budget amount remaining in a line item, and asked what we do when the budgeted amount is exceeded, and how will we handle this next year. Board members related the usual budget discussions that take place before Annual Meeting. John expects to receive from our bookkeeper, Felice Capone, an accounting of our budget expenses and available balance and will distribute this to the Board.
- c) Board reviewed properties report; the status of liens was taken up at the end of the meeting in closed session.
- d) The annual financial audit will be done in November. Audit will cover the past two fiscal years, 2015-16 and 2016-17.

Correspondence: Rita Cornella.

- a) Rita reported that she sent out postcards re: current events and is sending member identification cards and car decals as the dues are paid.
- b) Ellie reported receiving a note from Envirocorp thanking us for our support.

Committee Reports:

A. Architectural Control: Ellie Klauminzer. Ellie reported that it was an ordinary month for requests: house painting, fence, new construction on 113th Street, and a new roof.

- The roof request, however, was for a metal roof, which we have approved in the past as an allowed variance to the CC&Rs. Ellie will research whether the Board has passed a resolution to allow alternative materials, and will report back to the Board at the next meeting.

B. Lake Management: Don Thomson.

- Don stated that the Lake Management budget is already exhausted and he will need to order a weed treatment again in this fiscal year.
- He also would like to purchase a meter for the well for \$2500. His motion to purchase the meter was tabled pending further information.
- Phosphates in the water are also a concern. Information for homeowners regarding fertilizing and household chemicals is needed.
- Regarding the Lake Management budget, it was:
 - Thompson/McGilvrey to transfer \$1000 from the Lake Analysis and Repair Reserves to Lake Management. Passed unanimously.

C. Property: John Baxter, Jamie Bennett

- It was noted that new chair of the Property committee, Jamie Bennett, is absent. Robin McGilvrey reported that she will lock the beach house for the season on Oct. 1 and change the lock combination.

D. Security: Chris Hogeberg.

- Chris reported that Deputy Plummer can no longer do security duty for LMBC and is looking for a replacement for himself.
- John mentioned that there are pictures circulating of a person allegedly connected with breaking into cars. Jen Peterson stated that she has urged people to report thefts to sheriff dept.
- There being quite a few security issues to discuss, including information about security cameras that Jen Peterson researched, it was decided to defer further discussion to a committee meeting, which would then report its findings at the next Board meeting. Cards were circulated for guests to sign up for the committee.
- House vacancy report. None.

E. Welcoming, Social Media: Robyn McGilvrey.

- Yard sales widely advertised, many signs, good response.
- Robyn reported welcoming four new owners and one new tenant.
- Rita stated that they bought four sandwich boards for LMBC use.

Old Business:

- A. CAI Membership:** postponed due to lack of interest in attending conference on September 23.

B. Master Calendar items: Rita will call to have dumpster at beach removed for the winter months.

C. Fish stocking: John will order a stocking of 12" – 14" trout for the end of the month.

D. Emergency Team:

- Robyn suggested engaging resident firefighters and police in local emergency preparedness. Rita stated that RoxAnne Simon meets with the local PEP-C (Peninsula Emergency Preparedness Coalition) group and will send us information.
- Note: **PEP-C Emergency Preparedness Fair**, Saturday, September 30 at Gig Harbor High School, 10:00 am – 3:00 pm.

Closed Meeting to Discuss Lien:

At 9:00 pm, the meeting was closed to guests to discuss individual financial issues.

Next Board Meeting: Regular board meeting scheduled for 7pm on October 18, 2017 at Key Center Library.

Respectfully submitted:

Ellie Klauminzer, Temporary Recording Secretary